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24 Woodland Drive
New Ulm. MN 56073

November 17, 1986

Taylor and Boody Organbuilders
Rt 1, Box 58-B
Staunton, VA 24401

Dear Friends,

It was a pleasure to speak with you last evening regarding a new instrument for Wisconsin Lutheran Seminary of Mequon, Wisconsin. It was also good to hear of the new installation planned for The University of Iowa, my alma mater.

Enclosed you will find some materials describing the instrument this school will acquire. While the stoplist is fixed rather firmly, the layout concept is not and we are expecting builders to provide their own visual effects and layout to conform to their philosophies and mode of operation.

We are inviting you to prepare a firm cost estimate on this instrument. In addition we are asking you to provide information concerning 1) delivery date, 2) contract terms, 3) warranty, and 4) period for which your bid price would be in effect.

Realizing that you will be very busy with the Iowa organ, we nevertheless respectfully ask that your reply be in our hands by December 10. An Organ Committee meeting will be called the following week with a recommendation to the school's governing board formulated at that time. Final action on a contract is scheduled for January, 1987.

We thank you for responding to our requests. Your firm has been highly recommended to us by several people and I, as consultant, am pleased to learn more about you and the instruments you build. If convenient, the Organ Committee Chairman and I may travel to Iowa while you are erecting that instrument.

Sincerely,

Edward H. Meyer
Edward H. Meyer

cc: Organ Committee Chairman
enclosures: sketches, stoplist