

# WISCONSIN LUTHERAN SEMINARY

WISCONSIN EVANGELICAL LUTHERAN SYNOD

Business Office

David L. Martin, Business Manager

Tel. Office: (414) 242-7206

Residence: (414) 242-1752

11831 N Seminary Drive 65W

Mequon, Wisconsin 53092

April 4, 1989

Martin Ott  
Martin Ott Pipe Organ Company, Inc.  
1353 Baur Boulevard  
St. Louis, MO 63132

Dear Mr. Ott,

We are pleased to enclose with this letter the signed contract dated March 28, 1989 pertaining to the construction of a pipe organ for our Wisconsin Lutheran Seminary chapel at a cost of \$168,350.00. At your convenience we would look for you to provide us with the following:

1. An invoice for \$16,835.00 covering the initial or first payment due as outlined in 15.a of the contract.
2. A certificate of insurance as outlined in 13. of the contract.
3. A copy of the term life insurance policy as outlined in 32. of the contract.

We truly enjoyed meeting you while you were here on our campus and look forward to working with you on this project. If there are ever any questions, please do not hesitate to let us know.

Sincerely,



David L. Martin, Business Manager

DLM:ym

cc: President Armin J. Panning  
Pastor E. Zell, Board Chairman  
✓ Professor James P. Tiefel  
Pastor Paul A. Manthey  
Professor David J. Valleskey  
Professor Edward H. Meyer - DMLC